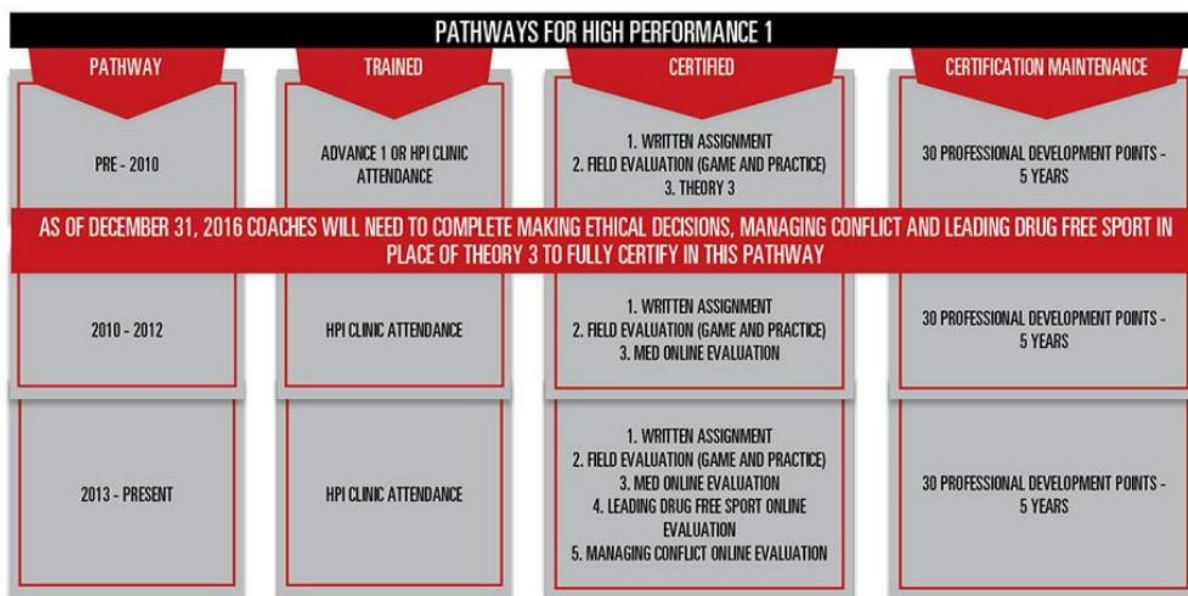


	GGHA POLICIES AND PROCEDURES	
	Policy #: HB.03.04	Policy Name: HP1 Policy and Procedure
	Effective Date: May 27, 2025	Last Reviewed Date: September 17, 2025

COMPETITION DEVELOPMENT STREAM: HIGH PERFORMANCE 1



1.0 PURPOSE

The purpose of this policy is to establish guidelines and procedures for the effective communication of the requirements for GGHA coaches who wish to obtain the HP1 designation.

2.0 REQUIREMENT

- 2.1. All OWHA Head Coaches coaching U15AA, U18AA and U22AA teams that compete in Interprovincial or National Championships MUST be High Performance 1 'Certified'.
 - Criteria to be verified each year and provided by the OWHA.

3.0 PROGRAM OVERVIEW

- 3.1. The High Performance 1 Coaching Program is an enriched development experience for coaches, which features online virtual, pre-recorded and in-class sessions. A post training written assignment and field evaluation will complete the certification process.
 - The seminar (theory) will be delivered in three parts consisting of a National on-line virtual weekend, recorded modules, and an in-class session.

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- This seminar will provide an exceptional opportunity for coaches to learn and will feature outstanding presenters who have vast experience within high performance coaching environments.
- Following the theory, coaches will further their development by completing, and receiving feedback on, a written assignment with support from a mentor.
- Participants will then be provided with an incredible opportunity for growth as a Hockey Canada trained Evaluator will observe a practice and game and conduct interviews on the ice sessions and the coach's overall program.
- Throughout the process, coaches will be provided with information and tasks which will challenge them with the ultimate goal of furthering key skills including critical thinking, problem solving, interacting, valuing and leadership.

Program Key Points

- Most coaches require two years to get through the whole process.
- If you wish to attempt it all in year one, your project would have to be submitted before Christmas to allow for time to meet with your assigned field evaluator and put a plan together for the field evaluations.
- The written portion usually requires 150-200 hours of work and takes about 2 weeks once submitted.
- Until all of the elements are complete the coach is considered to be "Trained" status.
- "Certification" status is granted only after successful completion of the HP1 Clinic, HP1 Assignment, Online Components and a Field Evaluation.
- A coach can start the season immediately following the HP1 Clinic in a "Trained" status.
- For seasons beyond the season immediately following the HP1 Clinic the coach must be certified or at a minimum have passed their assignment and be awaiting their field evaluation.

4.0 GGHA PROCEDURE

4.1. If you are required to hold and need to obtain the HP1 designation for your assigned head coaching role:

- High Performance 1 Clinics are only offered through the Ontario Hockey Federation (OHF).
 - Please visit their website for information regarding clinic dates and the application process.
 - Applications usually close on April 1 of each year.

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4.2. Alternatively, if you are a current GGHA team staff member and inspire to be a head coach requiring this designation, please coordinate with the GGHA Rep Director if this pathway is the right fit for you and the association.

4.3. The GGHA recognizes the monetary and time commitment of its dedicated team staff to obtain this designation and as such will provide the following support options:

4.3.1. Upfront reimbursement of the registration fee

- Subject to the following conditions:
 - The in-person and online course portions are completed within the first year of registering in the program.
 - The mentorship/volunteer hours and your written assignment must be submitted and completed in the first year of your undertaking the certification process.
 - If neither of the above are complete – 100% of the registration fee will be repayable to the GGHA.
 - If you are a non-parent coach, this will be withheld from your 2nd instalment payment occurring around April 1 of each year.
 - Upon successful completion of the program, if you fail to remain on the coaching staff within the GGHA for 2 years following, 50% of your reimbursement will be payable back to the GGHA.

4.3.2. Post completion reimbursement of the registration fee

- Subject to the following conditions:
 - Upon successful completion of the program, the GGHA will reimburse 50% of the registration fee upon submission.
 - 25% will be available to be reimbursed to you in the following year.
 - 25% will be available reimbursed to you in the 2nd following year.

4.3.3. Maximum reimbursement will be subject to the initial registration fee paid.

4.3.4. Reimbursement must be requested through the GGHA online form provided on our website:

- [GGHA Reimbursement Form \(Guelph Girls Hockey Association\)](#)